



MGU INNOVATION FOUNDATION



Mahatma Gandhi University Campus Kottayam, Kerala.686560

Phone: 8078010009, Email: mguif@mgu.ac.in, info@mguif.com

Calling for Expression of Interest (EOI)

From entities for

**Verification of Qualifying Certificates Submitted by
Domestic and International Students using Open API
System**

EOI No: MGUIF/EOI/IT/001/2021-22, Dated:03/03/2022

Important Deadline for Bidders

EOI Date of Submission: 10/03/2022 at 18:00pm IST

Executive Summary

The need for verified documents – degree certificates / marksheet / has become compulsory to extend services to students such as higher education admission / migration etc. Electronic / Digital documents are being adopted as a standard for various services. In India and abroad, many educational institutions have started to issue credentials digitally. To make these digital documents useful, there is a need to transmit documents securely from one University / Educational institutions to another and open APIs along with domestic and international document wallets have become a standard de facto process for this. This note shall specify the process of accepting verified international and domestic credentials using open APIs and document wallets.

Centre For Online Education (CoE) API entity registration process

University shall deploy the globally recognized method of open APIs that allows file and data transfer within two or more systems with mandated security protocols.

Step 1 MGUIF, shall call for a physical and online meeting with interested entities for the “*Verification of Qualifying Certificates Submitted by Domestic and International Students using Open API System*” . Details of the meeting shall be published on the MGUIF website. It would be mandatory for one of the representatives of the API / wallet providers to attend the meeting for the briefing session in order to become an API partner.

Step 2 The entity will be required to make an application in the prescribed “*Verification of Qualifying Certificates Submitted by Domestic and International Students using Open API System* **FORM**” on the entities letterhead addressed to “The Managing Director, Mahatma Gandhi University Innovation Foundation, M G University, Priyadarsini Hills Post, University Campus Rd, Athirampuzha, Kerala 686560. The entity will need to provide the supporting documents along with the SPOC, Admin user details and Functional User details. The form is available as annexure to this document.

For Digital Wallet/ Digital Locker System entities located outside India, an official representative entity with a local Indian address must be available. The agreements / contracts with the MGUIF shall be with the local Indian representative entity. The

representative entity shall also be a Requestor / Issuer with the Government of India's DigiLocker.

The India registered API Entity / Representative should be a startup registered recognized by the DIPPT (Department for Promotion of Industry and Internal Trade (DPIIT)). A certificate of the same shall be attached during the application registration process.

The authorized personnel of the representative entity must attend the mandatory API meeting as called by the CoE.

Step 3 After the "API Entity Registration Form" has been submitted, MGUIF shall approve or reject the application. The approval or rejection shall be at the sole discretion of the MGUIF.

Step 4 All approved entities will be required to attend a training session organized by MGUIF. The training session is mandatory, and the entity's application can be rejected if the authorized personnel of the entity does not attend the mandatory training session. The meeting shall be onsite at MGUIF office.

Step 5 After the completing the training session, MGUIF shall approve the entity and share the API specification document to assist entities to integrate with the CoE system / portal. A letter of approval for the API Integration shall be provided to the entity by the MGUIF.

In the case of Indian partners representing foreign entities the name of the Wallet/ Digital Locker system and domain should be provided during the application. The domain of the foreign Wallet/ Digital Locker shall be published after approval for connecting any Foreign University / Wallet/ Digital Locker service provider by MGUIF. MGUIF shall issue communications to Foreign Government owned Digital Lockers, Universities, State Boards regarding the acceptance of entities to the CoE Open API system.

Step 6 After the integration has been completed the approved Entity's Users can share verified documents to the CoE System / Portal using the API services.

There shall be no fees payable by the Centre for Online Education / MGUIF to the service provider, all costs shall be collected from the international students / national students opting for the service provider.

Annexure 1

Format for application

Date _____

To

The Managing Director,
M G University Innovation Foundation
Priyadarsini Hills Post,
University Campus Rd, Athirampuzha,
Kerala 686560

Dear Sir

Subject: Request for allowing _____ (name of the service provider) to register as an API Participant.

We are pleased to submit herewith our application for registration as a API participant as part of the open API system for sending authenticated documents from Government of India DigiLocker / Foreign Universities/ Digital Wallets to M G University Centre for Online Education Program. We are hereby providing hereby attaching the required details and agree to the terms and conditions mentioned here in this form for registering and using API and such terms and conditions as may be revised from time to time. It is requested that our application may be considered and we may be provided access for using the API.

1. Name of the Applicant in full _____
2. Type of entity (pls tick) Partnership firm / Private Limited Company / Public Limited Company / Government entity / Representative of foreign locker / wallet service provider.
3. PAN of the applicant service provider: _____
4. GST of the applicant service provider: _____

5. Address of the Registered Office:

Office Number: _____

Building: _____

Street _____

City _____

District _____

State _____

6. Telephone Number: _____

7. Fax: _____

8. Email: _____

9. Details of Proof of Identity: _____

10. Details of Proof of Address: _____

11. Documents to be verified from: *(select as applicable)*

a. India

b. International

c. Both

Details of the Single Point of Contact

12. Name of the Single Point of Contact (SPoC): _____

13. Designation: _____

14. Employee ID if applicable: _____

15. Aadhaar Number: _____

16. Date of Birth: _____

17. Mobile Number: _____

Details of the Admin user

18. Name of the Admin: _____

19. Designation: _____

20. Employee ID: _____

21. Aadhaar: _____

22. Date of Birth: _____

23. Mobile Number: _____

Digital Wallet API info:

Foreign documents API Domain name: _____

Domestic documents API Domain Name: _____

I / we here by declare that the information provided about is correct and true to the best my knowledge.

For (API Service Provider Name): _____

Name of the Authorised Signatory: _____

Designation: _____

Place: _____

Date: _____